

SHAREHOLDERS COMMUNICATION POLICY

1. Purpose

The purpose of this Policy is to:-

- 1.1. provide the shareholders of the Company (the “Shareholders”) with equal and timely access to the Company’s information (including its financial performance, material developments and governance) to enable them to exercise their rights in an informed manner; and
- 1.2. ensure there is ongoing dialogues and effective communication with the Shareholders and the investment community.

2. General Policy

- 2.1. Information shall be communicated to the Shareholders mainly through the Company’s announcements, financial reports (interim and annual reports), circulars, annual general meetings and other general meetings that may be convened. All corporate publications disseminated are available on Company’s website, www.ithk.com, at all time and all disclosures submitted to The Stock Exchange of Hong Kong Limited (“HKEx”) are available on HKEx’s website (“HKExnews”), <http://www.hkexnews.hk/index.htm>.
- 2.2. Selective disclosure of information to the Shareholders and the investment community is not allowed. Effective and timely dissemination of information shall be ensured at all time. If considered appropriate, the Company may apply for a trading halt or request suspension in the trading of the Company’s securities until an announcement is disseminated.
- 2.3. The designated spokesperson for the Company (i.e. Chairman of the Board, Chief Executive Officer, Chief Financial Officer and Head of Investor Relations) and Company Secretary who have contacts or dialogues with Shareholders and the investment community are also required to comply with the disclosure obligations and requirements under the Company’s Corporate Disclosure Policy and Inside Information Guidelines.



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3. Communication with the Shareholders

3.1. Shareholders' Enquiries

3.1.1 Shareholders should direct their enquires to the Company's Company Secretary:-

Company Secretary

I.T Limited

31/F., Tower A, Southmark

11 Yip Hing Street

Wong Chuk Hang

Hong Kong

Tel: (852) 3197-1109

Email: cosec@ithk.com

3.1.2 The Company adheres the importance of the Shareholders' privacy and will not disclose such information without their consent, unless required by law, HKEX, order or requirement of any court or other competent authority.

3.2 Corporate Publications

3.2.1 The Company provides extensive information relating to the Group and its business in its annual reports, interim reports, circulars and announcements.

3.2.2 Corporate publication shall be provided to the Shareholders in plain language and in both English and Chinese version to facilitate the Shareholders' understanding.

3.3 Corporate Website

3.3.1 An "Investor Relations" section is available in the Company's website, www.ithk.com. Information is updated on a timely basis.

3.3.2 Corporate publications released by the Company to HKEx is posted on the HKExnews. The Company shall post the same information in its website immediately.



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3.4 Shareholders' Meetings

- 3.4.1 General meetings provide an important opportunity for constructive communication between the Company and the Shareholders.
- 3.4.2 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote or raise enquiries at meetings for and on their behalf if they are unable to attend the meetings.
- 3.4.3 Appropriate arrangements for the general meetings shall be in place to encourage the Shareholders' participation.
- 3.4.4 All notices of general meetings and accompanying explanatory materials will be made available on the Company's website.
- 3.4.5 A separate resolution is proposed by chairman at general meeting on each substantially separate issue.
- 3.4.6 The process of the Company's general meeting will be monitored and reviewed on a regular basis, procedures will be fine-tuned to ensure that the Shareholders' needs are best served.
- 3.4.7 Members of the board of directors (the "Board"), in particular, Chairman of the Board and chairman of the Board committees or their delegates, appropriate management executives and external auditor (must attend if it is the annual general meeting) will attend general meetings to answer the Shareholders' questions.

4. Investment Market Communication

Head of Investor Relations shall arrange investor / analysts briefings and one-on-one meetings, non-deal roadshows (both domestic and international), media interviews, etc. on a regular basis in order to facilitate communication between the Company, the Shareholders and the investment community.



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Contact of the Head of Investor Relations:-

Head of Investor Relations

I.T Limited

31/F., Tower A, Southmark

11 Yip Hing Street

Wong Chuk Hang

Hong Kong

Tel: (852) 3197-1126

Email: ir_mail@ithk.com

5. On-going Review of this Policy

The Board has the overall responsibility of this Policy and shall review and update this Policy at least on an annual basis.

Adopted on 19 March 2012

Revised and Adopted on 17 April 2013

Second Revision, Adopted on 22 May 2014